

# FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

**Date: February 9, 2026 - In-person meeting, held in Café**  
**Council meeting is recorded and posted on website after meeting**

## **Roll Call:**

<input checked="" type="checkbox"/> <b>Ralph Touch (President)</b>	<input checked="" type="checkbox"/> <b>Suzanne Pittella Touch, Mayor</b>
<input checked="" type="checkbox"/> <b>Pete Merkel (Vice-President)</b>	<input checked="" type="checkbox"/> <b>Chris Young, Borough Manager</b>
<input checked="" type="checkbox"/> <b>Jim Meals</b>	<input checked="" type="checkbox"/> <b>Doreen O'Neil, Recording Secretary</b>
<input checked="" type="checkbox"/> <b>Mark Watkins</b>	<input checked="" type="checkbox"/> <b>Andrew George, Esq.</b>
<input checked="" type="checkbox"/> <b>John Rothenberger</b>	<input checked="" type="checkbox"/> <b>Angela Arndt, Police Corporal</b>
<input checked="" type="checkbox"/> <b>Mike Mayer</b>	
<input checked="" type="checkbox"/> <b>Nancy Wunderly</b>	

## **Also Present:**

**John Manmiller, Fleetwood Fire Company Chief**  
 **Barry Isett & Associates**

The borough council meeting was held at 110 West Arch Street, , in the cafeteria. Meeting was called to order at 6:34pm by President Ralph Touch.

## **Recording of Borough Meeting**

A public notice sign was posted at the cafeteria entrance to notify attendees that the Fleetwood Borough Council meeting was being recorded.

## **Public Statements – Agenda Items (Limit 3 minutes/person)**

- No comments

## **Emergency Services**

### **Fleetwood Fire Company**

A copy of the fire company's 2025 annual report was distributed to Council prior to meeting. Fleetwood Fire Company Chief John Manmiller provided overview of the annual report and fielded questions from Council.

### **Police Department**

Corporal Arndt provided overview of the January 2026 police report that was distributed to Council.

Corporal Arndt provided the following updates:

- In process of hiring additional part-time officer and ongoing backgrounds for potential new full-time officers
- Officer involved in the OIS has been cleared and released back to full duty
- Corporal Arndt stated the department would like to have 2 officers on duty for all shifts

### **DCED Fire Study (Phase 2)**

Chris and Ralph had a call with Scott Little (DCED Consultant) to review the outline of objectives from Scott. Ralph reviewed the different items listed on outline. Richmond Township will also be releasing copy of the outline to their township supervisors. Ralph noted that Fleetwood had released their information to Scott earlier. Scott will be collecting other background information from Walnuttown and Virginville fire companies. Scott will reach out to Chief Manmiller if additional information is needed for this phase. Scott is committed to providing monthly report, even if no change in information.

**Barry Isett & Associates (BIA – Codes/Engineering)**

BIA report was distributed to Council prior to meeting.

**DESCCO Pay-App Approval #3**

Discuss approval for the Pool Restroom Project PayApp #3 of \$90,000 to DESCCO; it has been certified.  
Motion to approve paying \$90,000 to DESCCO.

**Made by: Mark Watkins**

**Seconded by: Mike Mayer**

**Motion Carried**

**Motion Failed**

**Executive Session**

Regular borough meeting was paused at 7:09 and recording of meeting was stopped.

Executive session began at 7:11pm in the borough office.

Executive session ended at 7:23pm.

Regular borough meeting commenced at 7:25pm and recording of meeting resumed.

**Willow Creek – Phase #3**

Discussion of bids received for phase #3 of Willow Creek project. Bids ranged from \$121,400 to \$488,512. BIA engineers taking the low bid from Kinsley Construction Environmental.

Motion to approve awarding bid to Kinsley Construction Environmental for \$121,400.

**Made by: Mike Mayer**

**Seconded by: Nancy Wunderly**

**Motion Carried**

**Motion Failed**

**Entech (Water/Sewer)**

**Entech Report**

Entech report was distributed to Council prior to meeting.

**Spruce Street – Change Order #2**

Discussed change order #2 for Spruce Street adjustments.

Motion to approve change order #2 for Spruce Street adjustment at \$20,682.84.

**Made by: Pete Merkel**

**Seconded by: John Rothenberger**

**Motion Carried**

**Motion Failed**

**Spruce Street Pay-App Approval #3**

Discuss approval of Pay App #3 for Spruce Street for \$73,301.29 to Kinsley Construction.

Motion to approve paying \$73,301.29 to Kinsley Construction.

**Made by: John Rothenberger**

**Seconded by: Mike Mayer**

**Motion Carried**

**Motion Failed**

**HRG (Storm Sewer)**

**HRG Workshop Meeting**

Chris Young mentioned recommendation to meet with HRG during a workshop meeting – possibly April 2026.

**Legal – Andrew George, Esq.**

No items to discuss.

**Streets – Jim Meals**

**Parking North Richmond St/High School**

Jim stated there have been no issues since start of school. This item can be left open and will monitor for now.

## **Pool Project - Pete Merkel**

### **New Fencing**

Pete received 3 prices for new fencing around Fleetwood Pool. Discuss rules/specs for fencing around community pool – not be climbable. Current pool fencing is 6ft with barbwire. In addition to new fencing around entire pool area, bid includes new cement at entrance, and a gate between the old and new pool building. Cost of fencing, cement work, gate is \$32,000 to \$38,000. Barbwire cost is \$2,100. Council discussed option of barbwire; it was decided to install barbwire to deter people from climbing up fence. Discussion of chain link fence versus black fence that was listed on quote from ProMax. Pete will contact ProMax for them to provide images of the different fencing (chain link vs black) and image with barbwire attached to fence along with quote for each type of fencing. Council will review to make final decision. Chris mentioned a permit will be needed for this project.

Motion to approve up to \$42,000 for fencing work and to begin permit process.

**Made by: John Rothenberger**

**Seconded by: Mike Mayer**

**Motion Carried**

**Motion Failed**

## **Borough Managers Report – Chris Young**

### **Longswamp Twp Preschool Plan**

Chris reviewed the recurring emergency plan for Longswamp Township preschool to use Fleetwood Community Center as their evacuation location. If the preschool needs to evacuate, their evacuation location would be the Fleetwood Community Center at no cost to them.

Motion to approve Longswamp Township preschool to use Fleetwood Community Center as part of their evacuation plan.

**Made by: Mike Mayer**

**Seconded by: Nancy Wunderly**

**Motion Carried**

**Motion Failed**

### **American Legion's Memorial Day Parade Route**

The American Legion submitted letter to borough asking for approval of their May 25, 2026 Memorial Day parade route. Parade route is same as past years. Once parade route is approved, Chief Ulshafer will submit to PennDOT.

Motion to approve the American Legion's Memorial Day parade route.

**Made by: Jim Meals**

**Seconded by: Nancy Wunderly**

**Motion Carried**

**Motion Failed**

### **Animal Control Contract with Safety Net Sanctuary**

Chris reviewed that contract was changed from last year and was reviewed by Andy George, Esq. The 2026 cost to retain Safety Net Sanctuary for domestic animal control is \$1.50 per person in borough based on 2020 census.

Motion to approve animal control contract with Safety Net Sanctuary.

**Made by: John Rothenberger**

**Seconded by: Pete Merkel**

**Motion Carried**

**Motion Failed**

### **MetEd Streetlight Conversion to LED**

Chris provided update that MedEd will be converting all street lights that they own to LED over the next two years.

### **Personnel Update**

Ralph mentioned that Public Works crew is stepping up for new jobs and are positive about the work. Compliments to the crew for their plowing and snow removal efforts during the multiple winter storms the past month.

### **Financial Report**

Chris noted he has meeting on Wednesday, Feb 11<sup>th</sup> with software vendor. They will assist to provide a report which will be shared with Council.

### **Willow Creek Grant Extension – Phase #2**

Chris mentioned grant extension was requested to DECD regarding phase #2 of the Willow Creek project; Contract #C85068. Motion to authorize Mayor Touch and/or Chris Young to sign future documents pertaining to this project.

**Made by: Pete Merkel**

**Seconded by: Mike Mayer**

**Motion Carried**

**Motion Failed**

## **Public Works Report – Chris Young**

### **Handicap Space Renewals**

Discuss request for handicap parking space for 113 E. Vine Street.

Motion to approve handicap space for this address.

**Made by: Mike Mayer**

**Seconded by: Mark Watkins**

**Motion Carried**

**Motion Failed**

### **Sale Items for Municibid**

Chris reviewed list of 6 items to be placed for sale on Municibid.

Motion to approve listing the 6 items on Municibid.

**Made by: Nancy Wunderly**

**Seconded by: John Rothenberger**

**Motion Carried**

**Motion Failed**

### **Poplar Street Bridge Deck**

Discussion of repairing bridge deck on West Poplar Street. Bridge is owned by the borough. DESCCO provided cost of \$11,315 to do PennDOT type of deck repairs.

Motion to approve repairing bridge deck on West Poplar Street for \$11,315.

**Made by: John Rothenberger**

**Seconded by: Mark Watkins**

**Motion Carried**

**Motion Failed**

Additional discussion of the creek conditions in and around this bridge area. Where heavy rains the area floods because creek depth has decreased over the years with sediment/debris. Chris will add this as line item to meeting agenda and check with BIA on specs.

## **Comprehensive Committee Update – Mayor Touch, Nancy Wunderly**

Mayor Touch reviewed some events that are planned for America250. Events involve Fleetwood Borough, Maidencreek Township, and Richmond Township. Events start in May 2026 and go throughout the year. She also provided ideas from different organizations who would fund/raise funds to cover costs – Tiger along walkway in park, signs around town of historical locations/information, signage along path at nature preserve at North Richmond/Springfield Drive.

## **Guests – Public comment on new items**

No comments.

## **Bills**

### **Ratify Invoices Paid January 7th**

Motion to ratify invoices paid January 7, 2026.

**Made by: John Rothenberger**

**Seconded by: Mark Watkins**

**Motion Carried**

**Motion Failed**

### **Ratify Invoices Paid January 14th**

Motion to ratify invoices paid January 14, 2026.

**Made by: John Rothenberger**

**Seconded by: Mike Mayer**

**Motion Carried**

**Motion Failed**

### **Ratify Invoices Paid January 20th**

Motion to ratify invoices paid January 20, 2026.

**Made by: John Rothenberger**

**Seconded by: Mark Watkins**

**Motion Carried**

**Motion Failed**

### **Ratify Invoices Paid January 28th**

Motion to ratify invoices paid January 28, 2026.

**Made by: John Rothenberger**

**Seconded by: Mike Mayer**

**Motion Carried**

**Motion Failed**

### **Invoices Paid February 9<sup>th</sup>**

Motion to approve paying February 9, 2026 invoices.

**Made by: John Rothenberger**

**Seconded by: Mike Mayer**

**Motion Carried**

**Motion Failed**

**Minutes**

Motion to approve the January 5, 2026 borough council reorganization and meeting minutes.

**Made by: John Rothenberger**

**Seconded by: Mark Watkins**

**X   Motion Carried**

**Motion Failed**

**Adjourn**

Motion to adjourn meeting at 8:12pm.

**Made by: John Rothenberger**

**Seconded by: Nancy Wunderly**

**X   Motion Carried**

**Motion Failed**

**Submitted by:**

**Doreen O’Neil, Borough Recording Secretary**