

**FLEETWOOD BOROUGH COUNCIL MINUTES**

BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

**Date: September 22, 2025 In-person meeting, held in Café  
Council meeting is recorded and posted on website after meeting**

**Roll Call:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Ralph Touch (President)      | <input checked="" type="checkbox"/> Suzanne Pittella Touch, Mayor      |
| <input checked="" type="checkbox"/> Pete Merkel (Vice-President) | <input checked="" type="checkbox"/> Chris Young, Borough Manager       |
| <input checked="" type="checkbox"/> Jim Meals                    | <input checked="" type="checkbox"/> Doreen O'Neil, Recording Secretary |
| <input checked="" type="checkbox"/> Mark Watkins                 | <input checked="" type="checkbox"/> John Muir, Esq.                    |
| <input checked="" type="checkbox"/> John Rothenberger            | <input checked="" type="checkbox"/> Dale Ulshafer, Police Chief        |
| <input type="checkbox"/> Mike Mayer                              | <input type="checkbox"/> Craig Conrad, Public Works Director           |
| <input type="checkbox"/> Nancy Wunderly                          |  |

**Also Present:**

- John Manmiller, Fleetwood Fire Company Chief
- Barry Isett & Associates (Matthew Rieger)

The borough council workshop meeting was held at 110 West Arch Street, in the cafeteria. Meeting was called to order at 6:30pm by Ralph Touch.

**NO RECORDING WAS MADE**

**Public Statements – Agenda Items (Limit 3 minutes/person)**

No guests present.

**General**

Motion to move to executive session

**Made by: Ralph Touch**

Motion Carried

**Seconded by: John Rothenberger**

Motion Failed

**Executive Session**

Executive session began at 6:31pm.

Executive session ended at 6:55pm

**Workshop Meeting**

Workshop meeting resumed at 7:00pm.

## Personnel

Discussion regarding personnel discipline action. Mayor Touch recommended 2-day/24-hour unpaid suspension for badge #35.

Motion to discipline badge #35 with 2-day/24-hour unpaid suspension.

**Made by: John Rothenberger**

**Seconded by: Mark Watkins**

**Motion Carried**

**Motion Failed**

## Police Department

Discussion to add full-time police officer. Chief has requested another FT officer be added to the ranks as he has trouble staffing shifts with part-time officers and therefore OT is increasing. Chief Ulshafer also mentioned concerns of safety and coverage during night hours when at times there was only one officer on-duty. Chief will get additional data for future meeting.

## Public Works

Discussion to add 1 full-time employee to fill the one current open position. This person would be an experienced person who will add to the public works team and also help Craig Conrad.

Motion to authorize advertising and hiring a full-time Public Works employee.

**Made by: Pete Merkel**

**Seconded by: Mark Watkins**

**Motion Carried**

**Motion Failed**

## Wastewater Budget

Discussion of a pole building at the Sewer building (inside the fence area). This would be used for additional storage for lawn mowers, water dept vehicles and sewer plant use, etc. Cost for building with cement floor is \$80,500. Authority will cover \$50,000 and requests the borough cover the \$30,500. Cost to borough is \$30,500 from sewer capital budget.

Motion for borough to pay up to \$31,000 towards new pole building at Sewer plant.

**Made by: John Rothenberger**

**Seconded by: Pete Merkel**

**Motion Carried**

**Motion Failed**

## Adjourn

Motion to adjourn borough workshop meeting at 8:11pm

**Made by: John Rothenberger**

**Seconded by: Mark Watkins**

**Motion Carried**

**Motion Failed**

**Submitted by:**

**Doreen O'Neil, Borough Recording Secretary**