

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

Date: August 12, 2024 In-person meeting, held in Café
Council meeting is recorded and posted on website after meeting

Roll Call:

<input checked="" type="checkbox"/> Ralph Touch (President) - virtual	<input checked="" type="checkbox"/> Suzanne Pittella Touch, Mayor - virtual
<input checked="" type="checkbox"/> Pete Merkel (Vice-President)	<input checked="" type="checkbox"/> Chris Young, Borough Manager
<input checked="" type="checkbox"/> Jim Meals	<input checked="" type="checkbox"/> Doreen O'Neil, Recording Secretary
<input checked="" type="checkbox"/> Mark Watkins	<input checked="" type="checkbox"/> Andy George, Esq.
<input checked="" type="checkbox"/> John Rothenberger	<input type="checkbox"/> Dale Ulshafer, Police Chief
<input checked="" type="checkbox"/> Mike Mayer	<input checked="" type="checkbox"/> Craig Conrad, Public Works Director
<input checked="" type="checkbox"/> Nancy Wunderly	

Also Present:

John Manmiller, Fleetwood Fire Company Chief
 Barry Isett & Associates (Matthew Rieger)

The borough council meeting was held at 110 West Arch Street, in the cafeteria. Meeting was called to order at 6:30pm by President Ralph Touch.

Recording of Borough Meeting

A public notice sign was posted at the cafeteria entrance to notify attendees that the Fleetwood Borough Council meeting was being recorded.

Police Department

The July 2024 police report was provided to Council prior to meeting.

Barry Isett & Associates (BIA)

BIA Report

Report was provided to council prior to meeting.

Chris Young mentioned that our project manager, Bill Leitner is no longer with BIA.

Entech

Entech Report

Report was provided to council prior to meeting.

Legal – Andy George, Esq.

SALDO Ordinance

The Planning Commission had some revisions to the SALDO (Subdivision and Land Development Ordinance). Andy George, Esq. reviewed it was clean-up of items, verbiage changes and updates. The updated draft was given to Chris Young and Pete Laucks to be shared with Planning Commission at their meeting next week. Andy mentioned that this would require a two advertisements and a public hearing to adopt the revised ordinance. Since Planning Commission is also reviewing the SALDO for other updates, it should be considered if wait to make all changes at one time to save cost with advertising and additional public hearing.

Vacating N. Buttonwood Paper Street

Andy George, Esq. mentioned that at a prior borough meeting two residents had inquired about vacating N. Buttonwood Street that is currently just a paper street and not open to the public. Both of these residents agreed to fund the process and Andy has initiated the process to prepare a new ordinance. No action needed at this time.

Streets

Stop Signs on Franklin Street at Locust Street

There was a request to place 2 additional stop signs on South Franklin Street at the intersection of East Locust Street. Chief Ulshafer had weighed in prior to meeting and he suggested waiting to do traffic study until second building of Fleetwood Lofts is occupied.

There was mention of residents of the first building of Fleetwood Lofts on the east side of South Franklin Street come out of the stone parking lot and turn left on East Locust (which is the wrong way) as this block of East Locust Street is a one-way. There is a one-way sign near this area, Craig will look at moving it or adding additional signage.

The reason for the request for additional stop signs on South Franklin Street is that residents have issue crossing Franklin Street with traffic. There was also mention that if property owner of the Lofts would macadam the stone lot, residents in those units could make use of lot. A concern was mentioned with having stop sign on Franklin Street so close to the railroad tracks, could be an issue if traffic backs up, cars will end up on tracks. John Rothenberger stated he has no desire to have additional stop signs at this intersection, or doing a traffic study at this time.

Chris Young and Pete Merkel will meet with owner to discuss the plan of the finishing the stone lot as was part of original plans. Recommendation for the Streets committee to review and provide recommendations.

Handicap Parking Permit (18 E. Washington Street)

An application was submitted to the borough for a handicap parking space at 18 E. Washington Street. This is a new application and supporting documentation was provided. It was noted that the space will be placed as close to the address as is possible. In addition this space is not solely for this address, it is a handicap spot for anyone with a valid handicap placard. Motion to approve signage for handicap parking space in vicinity of 18 E. Washington Street.

Made by: Jim Meals
 Motion Carried

Seconded by: Mike Mayer
 Motion Failed

Street Light Request (Buttonwood Street between Arch and Race Streets)

A resident requested a streetlight on Buttonwood Street between East Arch Street and East Race Street. Request will be given to the Streets committee to discuss and re-address at the September borough meeting.

Borough Managers Report – Chris Young

Pension MMO for 2025 Year

There are three MMO Pension contracts for the 2025 plan year that need to be approved/signed.

Motion to authorize Chris Young, Borough Manager, sign all 3 MMO contracts for the 2025 plan year.

Made by: John Rothenberger
 Motion Carried

Seconded by: Mark Watkins
 Motion Failed

Main Street Fair – October 5, 2024 – Street Closure 8am-3pm

Chris Young mentioned the request from Fleetwood Main Street Fair organization to hold their Main Street Fair on Saturday, October 5, 2024. This requires approval for Chief Ulshafer to submit application to PennDOT to close down Route 662 (one block of West Main Street) from 8:00am to 3:00pm.

Motion to approve having Chief Ulshafer submit application to PennDot for authorization to close down one block of West Main Street between Franklin and Richmond Streets on October 5, 2024 from 8:00am to 3:00pm.

Made by: Mike Mayer
 Motion Carried

Seconded by: Jim Meals
 Motion Failed

Joint Comprehensive Agreement

Chris Young mentioned the Joint Comprehensive Agreement is between Fleetwood Borough, Maiden Creek Township, and Richmond Township. Members of the Joint Comprehensive committee representing Fleetwood borough are Mayor Suzanne Touch, Russell Anderson, and Nancy Wunderly.

Motion to authorize Chris Young, Borough Manager to sign Joint Comprehensive Agreement.

Resolution: 2024-08-12-01

Made by: Pete Merkel
 Motion Carried

Seconded by: Mark Watkins
 Motion Failed

Diesel Engine Complaints

There was mention of complaints of diesel vehicles idling at a business on East Main Street. The police were contacted and when investigated, there were no violations. Andy George, Esq. mentioned there is a Diesel Powered Motor Vehicle Idling Act with idling limitations for vehicles over 10,001 pounds, however, it has exemptions for vehicle idling while being worked on or inspected. This act pre-empts and supersedes any local ordinances, thereby limiting municipalities' options.

Borough Managers Report – Chris Young (Continued)

Planning Update

- **303 East Locust Street (Peter Laucks)**
 - Planning Commission will be making recommendation of approval, but not officially tonight.
 - Planning Commission will be making recommendations for five items
- **Hawkstone Village Variance Hearing (July 30th)**
 - Requested variances were granted at July 30th hearing
 - Preliminary meeting with Planning Commission scheduled for August 22, 2024. BIA engineers will be reviewing plans.

Gasoline Usage Update

Craig Conrad and Chief Ulshafer reviewed fuel usage and discussing alternate plans. At this time, Sheetz Gas Cards were purchased, gas same price as county cost.

Public Works Report – Craig Conrad

Craig Conrad provided Council with the Public Works report prior to meeting.

Craig reviewed items on the report.

- Aug 2nd storms, damage mostly trees, minor flooding, and power outages were handle by Met-Ed
- Water System #13 is now on generator.
- Additional paving jobs will be done late September
- Schedule software was found and getting data collected.

Pathway at Pool

Resident had requested improvements to the path along pool and down to park bridge #2. Craig will look at and provide suggestions to Council.

Guests: See attached list.

Resident from 315 East Arch Street inquired about the Willow Street Stormwater plan. In prior borough meeting there was reference from the engineer of making the last 400ft a grassy waterway swale. Resident mentioned this area is Mulberry Alley that is in back of his property. Resident was asked to email details to Chris Young.

Resident inquired about updates from the proposed Hawkstone Village development. It was mentioned that there was a Planning Commission meeting and developer needs to get written variances. There is a preliminary meeting August 22nd. Resident mentioned concerns of another basketball court in Locust Street Park making more hard surface for run-off and taking away green space. Recreation needs to be taken into account with the new development. The Fleetwood Parks committee will be involved in discussions for future plans.

Bills

Ratify July 23rd Invoices

Motion to ratify bills paid July 23, 2024.

Made by: John Rothenberger

X Motion Carried

Seconded by: Mark Watkins

Motion Failed

Ratify August 6th Invoices

Motion to ratify invoices for August 6, 2024

Made by: John Rothenberger

X Motion Carried

Seconded by: Mike Mayer

Motion Failed

Approve August 12th Invoices

Motion to pay invoices for August 12, 2024

Made by: John Rothenberger

X Motion Carried

Seconded by: Mark Watkins

Motion Failed

Minutes

Motion to approve the July 8, 2024 borough council meeting minutes.

Made by: Jim Meals

Seconded by: Nancy Wunderly

X Motion Carried

Motion Failed

General

Solar Panels

Andy George, Esq mentioned the variance was approved and the time period for appeals has expired. Richmond Township is working on securing permits.

Adjourn

Motion to adjourn borough meeting at 7:18pm.

Made by: John Rothenberger

Seconded by: Nancy Wunderly

X Motion Carried

Motion Failed

Submitted by:

Doreen O’Neil, Borough Recording Secretary