

Barry Isett & Associates (BIA) – (continued)

Willow Creek Phase 2B

Phase 2B – Flood plain area below bridge #2 and pool. This phase has gone out for permits, possibly early summer to go out for bids.

Pool DCNR Grant Application

Pool Committee met a few weeks ago to discuss restoration of pool bathhouse, pool mechanics, and fencing. Could be more cost effective to rebuild pool bathhouse rather than restoring. BIA engineers are putting estimates together for rebuilding or restoring. Estimate is \$600,000-\$750,000. BIA will prepare DCNR grant application for \$250,000. Council would need to approve/commit \$350,000 as part of the application.

Motion to approve up to \$350,000 commitment to apply for DCNR grant for this project.

Resolution: 2024-02-12-01

Made by: Ralph Touch

Seconded by: Mike Mayer

X Motion Carried

Motion Failed

Entech

Entech Report

Entech report was provided to Council prior to meeting.

Guests: See attached list.

North Willow Street

Residents from North Willow Street mentioned the amount of water in their basements after rain storms in July 2023, and did not have this problem since 1972 Agnes storm. What can be done to alleviate this? One resident spent his own money to make fix at his house and also had Essig do video which showed cracks in sewer line. Resident mentioned the road is sinking in front of his house and the other resident’s house. Car doors now hit curbing and didn’t before.

Discussion of what can be done to get railroad in involved in helping with costs of cleaning out the pipes.

It was recommended to residents to put plug in drains they have in basement floor; this would prevent backup through drain into basement. Resident mentioned possibly installing sump pump but don’t want to pump water toward their neighbor’s house. It was stated they can pump it into the street.

Craig Conrad mentioned he did receive the video and saw the cracks in pipe from house to main; getting quotes to fix.

Craig mentioned there are stones (ballast) in the sewer system pipes and currently working with BIA engineers. The stones are from the railroad tracks. Craig mentioned he and Sunsweet (also having issues) have met with the railroad company to ask for help in cleaning out pipes. BIA working on project costs and developing plan for cleaning out the sewer pipes.

Craig will get back to Council when he receives study from BIA. He will also ask BIA to look at why North Willow Street is stinking in this area.

North Buttonwood Street (Paper Street)

Resident from East Vine Street whose property is along this paper street inquired if the borough would consider abandoning this paper street and making it part of their property. Another resident from East Race Street has property that is also along this paper street. Both residents stated that this paper street is grass and they have been maintaining the property. The resident on East Race Street mentioned that the paper street is his access to his house garage. Both residents mentioned recent occurrence of a tractor trailer who turned onto this paper street and drove through the grass access to get from E. Race Street to E. Vine Street and in the end resulted in tractor trailer taking down an electrical pole.

Discussed when a paper street is abandoned, the property is split between the resident properties on both sides of the paper street. It was stated that the cost to do this would be absorbed by the property owners. Andy George, Esq. mentioned it would require the borough to have ordinance to abandon the paper street. Chris Young asked both residents to email him their contact information. Andy George, Esq. will check requirements to abandon the paper street.

EMC – Emergency Operations Plan

The Emergency Operations Plan document was distributed to Council prior to meeting. Chris Young mentioned there is mandatory training for all elected officials. Training will be done on Feb. 26th at the workshop meeting. Training is done by Berks DES and EMS will be present. Discussion regarding verbiage in Section 4A that council is responsible for safety of residents. Andy George, Esq. will look at amending this verbiage to be that the Fleetwood Borough provides emergency services to provide safety to residents.

Guests (continued)

Fleetwood Fire Company – John Manmiller

Council was provided a copy of the ‘2023 Year in Review’ document prior to meeting. John Manmiller (Fire Chief) reviewed the items on the document regarding the number of calls are up 17% over last year. In 2023 had 668 calls and the Fire Police responded to 140 calls of their own during 2023. John reviewed the status of the current Tower ladder truck and the replacement tuck that has been ordered with estimated delivery date of late 2026/early 2027. The fire company has about 40 geared firefighters, 6 fire police, and 20 auxiliary. John mentioned the fire department is in the middle of an ISO rating survey that will be completed this summer.

Legal – Andy George, Esq.

Fee Schedule/Escrow agreement for Land Development

Andy George, Esq. reviewed current fees and thoughts on increase of fees. Decision to have Andy review similar municipalities and give recommendation based on their costs at the March meeting.

Public Safety – Ralph Touch

EMS Agreement

Contract includes wording so that the borough would pick-up dispatch fees, and negotiate a per-capita fee for 2025. Ralph Touch mentioned borough has always paid a dispatch fee.. EMS group will be attending Feb. 26 workshop and will discuss further.

Motion to accept agreement as today with understanding there may be changes in future.

Made by: Ralph Touch

Seconded by: John Rothenberger

X Motion Carried

Motion Failed

Arch Street No Parking

Discussion of parking on East and West Arch Street parking in first block off of North Franklin Street. Decision was to have the Safety Committee and Chief Ulshafer review.

Finance – John Rothenberger

Capital Expense Approvals

- **Community Center Elevator**
 - Quote \$110,000 to \$120,000
- **Bandshell Lighting**
 - Accent Lighting and could be used as security lighting
 - Quote \$11,619
- **Bandshell Audio System**
 - Quote \$19,854
 - FCCO (Fleetwood Community Council of Organizations) contributing at least \$10,000 to system
- **Community Center Replacement Smoke Detectors**
 - Estimate \$34,000
- **Replacement of Roof over Gym**
 - Roofing over the gym area is pass due for replacement – highly recommended to replace
 - With rubber roofing, the water lays on the rubber and causes deterioration
 - Roofing would be done with a tapered insulation system so there is no standing water. Roofing has 20yr warranty
 - Quote \$223,700

Motion to approve the five capital expenses based on the quotes above.

Made by: John Rothenberger

Seconded by: Ralph Touch

X Motion Carried

Motion Failed

Borough Managers Report – Chris Young

Herbein & Company – Auditor

Motion to appoint Herbein & Company, Inc. as the Fleetwood Borough Auditor.

Made by: John Rothenberger

Seconded by: Ralph Touch

X Motion Carried

Motion Failed

Borough Managers Report – (continued)

Herbein & Company – Audit Engagement Letter

Motion for Chris Young to sign the Herbein & Company Audit engagement letter.

Made by: Ralph Touch

Seconded by: John Rothenberger

Motion Carried

Motion Failed

East Locust Street Subdivision

Property across from Locust Street Playground is being considered for subdivision of 28 townhouses. Sketch plan is with Planning Commission for February 22nd and going to Authority for evaluation of water and sewer capacity. This is an FYI to Council. Development property is all within the borough.

Public Works Report – Craig Conrad

Craig Conrad provided Council with the Public Works report prior to meeting.

Sewer Plant Project Update

Cost update of \$1million. The Authority secures the funds for upgrade. This is going out for bids to be installed in 2024. Borough will need to fund increase to Authority; will likely be rate increase this year and possibly in future years for these sewer projects.

Municibid Items

Craig mentioned they are cleaning out a long and looking for council's approval to list the items on Municibid.

- 2004 Ford F-150 – Utility body with snowplow
 - This vehicle was already replaced
- Miscellaneous truck parts, tools, and electrical fittings
- 220 volt very old welder

Motion to approve the above items be listed for sale on Municibid.

Made by: Ralph Touch

Seconded by: Mike Mayer

Motion Carried

Motion Failed

Bills

Ratify Invoices Paid January

Motion to ratify bills paid in January 2024.

Made by: John Rothenberger

Seconded by: Ralph Touch

Motion Carried

Motion Failed

Approve Invoices Paid February 12th

Motion to pay invoices on February 12, 2024.

Made by: John Rothenberger

Seconded by: Jim Meals

Motion Carried

Motion Failed

Minutes

Motion to approve the January 2, 2024 borough council meeting minutes.

Made by: Pete Merkel

Seconded by: Mark Watkins

Motion Carried

Motion Failed

Executive Session

Regular borough meeting ended at 8:54pm and recording of meeting was stopped.

Executive session began at 8:55pm to discuss personnel issues.

Executive session ended at 9:25 pm

Adjourn

Motion to adjourn borough meeting at 9:26 pm.

Made by: John Rothenberger

Seconded by: Mike Mayer

Motion Carried

Motion Failed

Submitted by:

Doreen O'Neil, Borough Recording Secretary