

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

**Date: June 12, 2023 – In-person meeting, held in Café
Council meeting is recorded and posted on website after meeting**

Roll Call:

Suzanne Pittella Touch
 Pete Merkel
 Jim Meals
 Mark Watkins - virtual
 Ralph Touch
 Colin Boyer
 John Rothenberger

Tammy Gore, Mayor
 Chris Young, Borough Manager
 Doreen O'Neil, Recording Secretary
 Andrew George, Esq.
 Dale Ulshafer, Police Chief - virtual
 Craig Conrad, Public Works Director
 Robert Weidner, Highway Commissioner

Also Present:

John Manmiller, Fleetwood Fire Company Chief
 Barry Isett & Associates

The borough council meeting was held at 110 West Arch Street, in the cafeteria. President Suzanne Touch called the meeting to order at 6:30pm.

Recording of Borough Meeting

A public notice sign was posted at the cafeteria entrance to notify attendees that the Fleetwood Borough Council meeting was being recorded.

Police Department

Police report for May 2023 was distributed to Council prior to meeting. Chief Ulshafer provided an activity recap for the month of May2023.

The new alco sensors have been calibrated,

Chief Ulshafer had met with the Public Safety Committee to discuss speeding/traffic violations in the borough. The data collected was shared with the committee. Chief explained the charts at bottom of May police report show the annual and monthly traffic stops from prior years and current as of May 2023. Chief has given the directive to the police force to be out and show more presence.

Mayor Gore commented that there were a lot of police calls to the schools in May. She will take further discussion off-line with Chief. Chief mentioned he and Chris Young had several meetings with the school and were not able to come to agreement regarding a school police officer. From these meetings, the school district was leaning toward hiring their own police officer. The school district does need to keep track of stats/incidents and report to them to the state. It was requested if Chief could compile the hours for each of the calls made to the school in 2023 so far.

Barry Isett & Associates (BIA)

BIA Report

BIA report was emailed to Council prior to meeting.

Entech

Entech Report

Entech report was emailed to Council prior to meeting.

Guests: See attached list.

A resident recently purchased land (about an acre) along Thorn Alley, which is located to the east of South Franklin Street. The property is zoned industrial and backs up to Sunsweet property. The resident is considering options for the use of the land (possible parking/storage area, boats/RVs) and inquired if there was a formula to determine what is acceptable for amount of traffic. It was recommended that a sketch of proposed layout be sent to Chris Young to start the zoning permit process. Chris would share with BIA Engineering and Planning Commission. BIA would do a traffic study for this area. Resident mentioned the area would be fenced/gated, with landscaping; security code would be used by renters to enter the area.

Legal – Andy George, Esq.

Peace and Good Order Ordinance

Andy George mentioned the amendments to the Peace and Good Order ordinance were reviewed by the Public Safety Committee and they were okay with it, the next phase being that Council reviews the amendments. There was discussion regarding the time frame 11pm-7am, along with the schedule of decibel levels that are prohibited. Colin asked that wording be changed to reference borough official. Discussion regarding the decibels for lawn mowers, leaf blowers, snow blowers, and other lawn equipment. Council asked Chris Young to share the amended ordinance draft with BIA to review and confirm decibel levels.

Finance – John Rothenberger

Audit

John reported that the audit of the borough financial accounts was completed; no issues found. A letter to Council was placed in mailboxes.

Pool – Ralph Touch

Lifeguards

Ralph mentioned that Mary Templin had interviewed three people for lifeguard positions (Logan Detweiler, Aubrey Heck, Nathan Brungard).

Motion to hire these three as lifeguards with the understanding it's contingent on passing the security check.

Made by: Ralph Touch

Seconded by: John Rothenberger

Motion Carried

Motion Failed

Mayor Gore's Report

PSAB Conference Update

Mayor Gore mentioned her attendance at the PSAB conference where it was discussed how other boroughs handle 25mph speed limits. The PSAB solicitor and Police said the default is 25mph on a borough street and 35mph on a PennDOT road. The borough could petition PennDOT to make 662 a 25mph speed limit through the town.

Chris Young and Craig Conrad had met with PennDOT; they could do a traffic study at their cost, and if approved, the cost of signage would be covered by the borough. It was mentioned that no ordinance(s) were found that referenced 35mph or 25mph. Actions to move forward – Solicit PennDOT to do the traffic study. Chris Young shared document from PCIT which shows the occurrence of crashes in last 5 years. Mayor Gore to write letter to PennDOT to do traffic study.

Motion to apply to PennDot to allow 25mph signage on SR662 (Richmond and Franklin Streets, and along SR1010 (from borough line at Fleetwood Avenue to the west side of borough at Fleetwood Park).

Made by: Ralph Touch

Seconded by: Pete Merkel

John Rothenberger: Opposed

Motion Carried

Motion Failed

150th Celebration – Gala

Mayor Gore discussed that the 150th Celebration Gala event is occurring on Saturday, August 12th at the Fleetwood Fire Company Social Quarters Banquet Hall. There is a request to have no parking on both sides of East Washington Street between North Franklin Street and Madeira Alley. This would allow for a drop-off area for caterer, rental supplies, entertainment, and guests. There would be no parking during the hours of 5:30pm to 10:30pm.

Colin Boyer inquired if the residents on this street were notified; Mayor Gore said 'no'.

Motion to allow no parking on both sides of East Washington Street between North Franklin Street and Madeira Alley between 5:30pm and 10:30pm on Saturday, August 12th.

Made by: Ralph Touch

Seconded by: Mark Watkins

Colin Boyer: Opposed

Motion Carried

Motion Failed

Senate Bill 93, House Bill 299

Mayor Gore mentioned there is a public mandate for OSHA standards, however there is no funding. No further discussion since this was not on tonight's meeting agenda. Mayor Gore will provide information to Chris Young and Craig Conrad. If more discussion is needed, it will be added to the July borough council meeting agenda.

Borough Managers Report – Chris Young

Fleetwood Park Update

Chris mentioned the park is about 95% done. Creek plantings occurred today. The plants have a 1 year warranty. The band shell is completed, with the exception of more lighting for security purposes. Mark Watkins mentioned they are looking at some LED light strips that can be regular lighting or programmed for different colors for holidays or events. Chris mentioned that he and Pete were doing a study regarding having wood slats placed on back and sides of band shell. The two bands they spoke with at the past two Sunday concerts, both preferred not having sides on band shell (allows for air flow and the speakers used are facing to the crowd). The Friends of the Fleetwood Park is working on fundraising and working with Craig Conrad regarding a microphone, speaker/amplifier system for the band shell. Other ideas were possibly having drapes that could be dropped down the back and sides in the event of inclement weather. Mark Watkins mentioned considering other parking area at band shell for the entertainment van/truck to park when unloading.

Pay App for DESCCO

Chris mentioned there are two payouts for DESCCO. \$96,155.57 – to be paid tonight and the retainer of \$41,520 that would be paid in 2-3 weeks after the walk-through.

Motion to payout these two amounts to DESCCO.

Made by: Ralph Touch

Seconded by: Mark Watkins

X Motion Carried

Motion Failed

Pickleball Court Coating – Locust Street Park

Discussion that unsure if have enough interest by pickleball players to continue the games. People seem to be gravitating to other locations that have permanent pickleball courts. Does Council want Craig to proceed with the \$24,000 coating/sealing of the court that is used for basketball and pickleball, or hold for now? It was commented that the pickleball nets are not permanent and are locked up each time when not in use. This requires the person responsible to always be available to unlock and setup the nets for the games. Craig Conrad mentioned that he spoke to the sealing company and since contract was signed, they have purchased supplies for the project. He has directed them to hold on this until September 2023. If it is decided to cancel this contract/project, there could still be a cost since supplies were purchased. Questions if the supplies could be used to resurface the basketball court that was also doubling as the pickleball courts. Council asked that the Park Committee review and come up with options/plan.

Storm Sewer Grant Application

Chris mentioned that Craig Conrad and his Public Works crew have noticed that storm sewers on Beech Street near railroad tracks and Willow Street near Sunsweet need some engineering work done and before that a study needs to be done. Craig mentioned paving needs to be done, but before paving would like to have pipes replaced. Craig said the pipes were televised and there is a lot of rock and debris in the lines, and not feasible to clean them. Chris mentioned there is a Growing Greener grant for \$85,000 with a \$15,000 match by the borough.

Motion to apply for the Growing Green grant.

Made by: Ralph Touch

Seconded by: Jim Meals

X Motion Carried

Motion Failed

Resolution: 2023-06-12-01

Yard Waste Recycle/Maidencreek

Chris spoke to Maidencreek manager about plan for Fleetwood residents to be able to drop off yard waste at their area. Maidencreek would have fenced in area that is accessible by key code. They had a plan, but the Maidencreek supervisors are not comfortable and will revisit it in March. Fleetwood had tried in the past to have a yard waste drop off area, however it was abused and items other than yard waste were placed there which results in a cost to the borough to dispose of. It was questioned if there was an area in Fleetwood that could be considered for this; also need to consider fencing, cameras, card code system, Wi-Fi, etc.

General

Chris mentioned that document given to Council is a snapshot of the general water/sewer summary that could be done quarterly. Would this be a better way of summarizing instead of the PowerPoint slides? Chris asked that Council provide feedback.

Public Works Report – Craig Conrad

The Public Works report was emailed to Council members prior to tonight’s meeting.

Advertise Paving Bids

Craig mentioned that the packet of information is completed and Andy George, Esq. has the information to advertise for paving bids. This paving is part of the 5-year plan. Craig had met with Water/Sewer and some of the paving could be subsidized from those funds.

The packet includes overlays on:

- West Arch Street (between North Richmond and North Franklin Streets)
- Green Street (between West Arch and West Vine Streets)
- West Washington Street (between West Chestnut and North Franklin Streets)
- Liberty Alley
- Half of West Cedar (between Moss Alley and the dead-end)
 - The other half of West Cedar requires some curb work that needs to be done by June 2024. Letters were sent to residents.

Andy George, Esq. mentioned the bid would be advertised June 19th to June 26th, bids would come back by July 7th and opened July 7th. The bid would be awarded at the July 10th borough council meeting.

Motion to authorize Andy George, Esq. to advertise the paving project of bids.

Made by: Jim Meals
X Motion Carried

Seconded by: John Rothenberger
Motion Failed

CCR

Craig stated that the CCR (Consumer Confidence Report) is posted in the hallway of the Community Center. For Jan 2022 to Dec. 2022 there were no violations and all items were reported on time.

Lead Line Survey

Craig explained that by October 2024 the Lead Line Survey for borough needs to be reported to DEP. If the survey information is not reported by that time, DEP assumes the property has lead pipes.

Craig explained that the project was discussed with Fleetwood students in an environmental class. About 10 students took interest in the project and came up with a survey that will be promoted to borough residents to fill-out information and submit photo of incoming water lines. The students also created YouTube videos of how to know the difference between the different types of water pipes. Craig and Tori (Entech) worked with the students on what was needed and why. Craig said the students did an excellent job. WFMZ is doing a story on this and the students will be recognized.

General

Craig reported that Cory a new part-time employee was helping Neil to mill out and patch the roads. Cory had on his own time, watched a video on how to operate that specific skid loader when he knew he would be helping with this type of work.

Bills

Current Month – June 12th

Motion to ratify the bills paid on June 12, 2023.

Made by: John Rothenberger
X Motion Carried

Seconded by: Ralph Touch
Motion Failed

Ratify Bills Paid May 29th

Motion to ratify the bills paid on May 29, 2023.

Made by: John Rothenberger
X Motion Carried

Seconded by: Ralph Touch
Motion Failed

Minutes

Motion to approve the May 8, 2023 borough Council meeting minutes.

Made by: Ralph Touch
X Motion Carried

Seconded by: Mark Watkins
Motion Failed

Executive Session

Executive session began at 8:06pm at which time the recording of the meeting was stopped.
Executive session ended at 8:35pm and the regular borough council meeting resumed along with the recording of the remaining meeting.

Sewer Solar Lease

Motion to continue with the process to use the property at the Sewer plant for solar panel project and to amend the contract with the solar company to include a \$5,000 a year increase for the first 5 years.

Made by: Ralph Touch

Seconded by: John Rothenberger

Colin Boyer: Opposed

Motion Carried

Motion Failed

General – Council Comments

Jim Meals - Fleetwood Lions Club has free general admission tickets to the Reading Phillies on August 17th for a Fleetwood Night as part of the Fleetwood's 150th Celebration.

Colin Boyer – Thanked Chris for adding this section to the meeting agenda. Questioned the Treasury report of funds moved into the RecBoard. Grant funds (\$250,000) that came in were placed in the RecBoard as holding area before moving it to Capital.

John Rothenberger – The new borough 'Welcome' signs look nice.

Craig Conrad – The plantings at the corner of East Main and North Franklin were completed as part of the Eagle Scout project.

Adjourn

Motion to adjourn meeting at 8:45pm.

Made by: Ralph Touch

Seconded by: Colin Boyer

Motion Carried

Motion Failed

Submitted by:

Doreen O'Neil, Borough Recording Secretary