FLEETWOOD BOROUGH COUNCIL MINUTES

X BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

Date: August 8, 2022 – In-person meeting, held in Café Council meeting is recorded and posted on website after meeting

Roll Call:

x Suzanne Pittella Touch - virtual x Pete Merkel	_x_ Tammy Gore, Mayor x Chris Young, Borough Manager
Jim Meals	x Doreen O'Neil, Recording Secretary
Mark Watkins	Andrew George, Esq.
Ralph Touch - virtual	x Mike Quinn, Police Officer
x Colin Boyer	_x_ Craig Conrad, Public Works Director
x John Rothenberger	Robert Weidner, Highway Commissioner

Also Present:

	John	Manmiller,	Fleetwood	l Fire C	Company	Chief
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____ Ryan Kern, Barry Isett & Associates

The borough council meeting was held at 110 West Arch Street, in the cafeteria. Vice-president Pete Merkel called the meeting to order at 6:30pm.

Public Hearing

Vacate Bird Alley

Andy George, Esq. reviewed the multiple exhibit items that were part of the public hearing. Stenographer was present. The public hearing was in regards to vacating a portion of Bird Alley. In 1993 the other portion of Bird Alley was vacated; it is unknown why only a portion of the alley was vacated then. The portion of Bird Alley being requested to be vacated is not being used. There are no objections by residents that may be affected with the alley being vacated. Andy George, Esq. closed the hearing and the ordinance will be voted on later during the borough council meeting.

Recording of Borough Meeting

A public notice sign was posted at the cafeteria entrance to notify attendees that the Fleetwood Borough Council meeting was being recorded. The borough council meeting recording was started following the public hearing.

Police Department

Officer Quinn provided an overview of the July 2022 police report.

Officer Quinn provided additional information:

- > Officer Arndt has finished taser instructor training and will be taking over as the taser officer for the department
- > Officer Quinn will be attending use of force investigation school later this month
- > Firearm qualifications has been completed by all officers
- > All officers were issued new weapon holsters with lights that go on handgun
- Civil Service testing for sergeant and corporal positions are scheduled for September 19th
 There are 5 officers interested and were provided study material

Barry Isett & Associates (BIA)

BIA Report

BIA report was provided to Council prior to meeting.

Arro

Arro Report

Arro report was provided to Council prior to meeting.

Legal - Andrew George, Esq.

Banning People from Borough Properties Ordinance

Andy George, Esq. reviewed the ordinance which amends current ordinance and addresses conduct in the parks, and adjustments made to the 'Do Not Do' section. The ordinance was advertised for tonight's meeting.

Motion to accept the amended ordinance for banning people from borough properties as presented.

Ordinance: #649

Made by: Ralph Touch	Seconded by: Pete Merkel
X Motion Carried	Motion Failed

Vacate Bird Alley Ordinance

Andy George, Esq. stated that the earlier public hearing for vacating Bird Alley is a step in the process. The next step is the ordinance to vacate Bird Alley. Andy mentioned that resident Richard Shane would talk with his lawyer to then file a quiet title action which would give him clear title to his portion of vacated property to the center line. Andy stated that Officer Quinn and other 3 residents may want to contact Richard Shane's lawyer and have one action filed. Motion to accept the ordinance to vacate portion of Bird Alley and file with Clerk of Courts.

Ordinance: #650

Made by:	John Rothenberger
X Mo	otion Carried

Seconded by: Mark Watkins Motion Failed

Fleetwood Pool

Pete Merkel mentioned that the pool is looking to hire Ben Schucker. Pete vouched for Ben stating he is a good worker and very personable.

Motion to hire Ben Schucker for employment at the Fleetwood Pool.

Made by: Ralph Touch	1	2	Seconded by: Pete Merkel
X Motion Carried			Motion Failed

Water/Sewer – Pete Merkel

Anrich Payment Application

Pete Merkel mentioned that the final payment of \$492,815.55 is due for the all the water projects. Craig Conrad stated that all the items on the punch list were completed.

Motion to pay the final Anrich Payment Application bill of \$492,815.55.

Made by: John Rothenberger	Seconded by: Mark Watkins
X Motion Carried	<u> </u>

Borough Managers Report – Chris Young

Tribute Park Grant

Chris Young reviewed the plan for the Tribute Park at Beech Street and Fleetwood Avenue. The Tribute Park would honor military and first responders. Plan is to have an assembly in the center of the park with five flag poles representing each military branch (Army, Navy, Marines, Air Force, and Coast Guard), lighting, brick wall, etc. Estimated cost is \$229,356 and plan is to apply for an LSA (Local Share Assessment) grant. Only a few counties will qualify and there is no match with this grant. Colin Boyer mentioned there is a sixth military branch, Space Force.

Motion to approve resolution for submitting grant, increase cost by \$35,000 for additional flag pole/foundation, and update drawings to reflect sixth flag before submitting application for the grant.

Resolution: 2022-08-08-01

Made by: Ralph Touch	Seconded by: Colin Boyer
X Motion Carried	Motion Failed

Sub-Address for 18 West Poplar Street

Chris reviewed there is a tenant behind 18 West Poplar Street who would like their own separate address designated as 18A West Poplar Street. The Fleetwood Post Office requires the borough to give approval to add additional address. Chris stated if Council approves, he will draft letter to post office.

Motion to authorize new address of 18A West Poplar Street and allow Chris Young to submit approval letter to the Fleetwood Post Office.

Made	by:	John Rothenberger
Χ	Mo	tion Carried

Seconded by: Mark Watkins _____Motion Failed

Financial Requirement and MMO Pension

Chris reported this is an annual item to recognize the financial requirement and minimal municipal obligation (MMO) for the pension programs. Council was apprised of this and will need to authorize Chris Young to sign as Chief Administrative Officer. These are government and actuarial telling what will be paid for pensions next year. Chris mentioned there is a slight increase of a couple of thousand dollars.

Motion to authorize Chris Young to sign and submit documents.

Made by: Mark WatkinsSeconded by: Ralph Touch_X_ Motion Carried_____Motion Failed

Insurance Claims (Lawn Mower and Park Light Pole)

Chris reported that a riding lawn mower was stolen from borough property. The replacement value is \$12,000. A claim was submitted to insurance.

A tractor trailer hit one of the new light poles along the path as it was backing around. That person is paying for it outside of insurance, but the borough did file an insurance claim as a cover. The downed light pole was removed.

Budget Update / ARPA Funds

Chris mentioned that a new budget format will be sent out in September. If anyone has requests for the 2023 budget, they should email the information to Chris.

Receipt of ARPA funds was to occur in June, was then delayed to July, and has now been delayed until August. This is due to the Federal government trying to resolve how to handle the monies from municipalities that turned the money down. The Federal government instructed the states to redistribute which will provide about an additional \$600 to the Fleetwood Borough.

Public Works - Craig Conrad

The Public Works report was emailed to Council members prior to tonight's meeting.

A zero-turn lawn mower was stolen from the barn at the Fleetwood Reservoir. The padlock had been cut off and mower taken. The key to the mower was in a separate box and was not taken, so they did not drive the mower away. Craig mentioned that the borough has a zero-turn mower that is 6-7 years old and is a homeowner type model and is not safe to use on the banks at the sewer plant. He would like to sell the mid-sized tractor and put funds toward a new zero-turn mower. The new mower would be kept at the sewer building and trailer it to the reservoir when needed. Also looking to sell the John Deere utility tractor on Municibid. Funds from sales of these 2 mowers would be put towards the purchase of the new zero-turn mower.

Motion to approve selling the 4100 John Deere utility tractor Municibid, trade in the old zero-turn mower and purchase a new zero-turn mower.

Made by: John Rothenberger	Seconded by: Ralph Touch
X Motion Carried	Motion Failed

Sewer plant will be expanded using the awarded \$1,000,000 grant funds from the county. Current capacity is 700,000 a day, after the expansion would be 900,000 a day. Craig is working on details with the public and private entity on next step.

Bills

Current Month – August 8 th	
Motion to pay the current month - Au	gust 08, 2022 bills.
Made by: John Rothenberger	Seconded by: Pete Merkel
X Motion Carried	Motion Failed
Ratify Bills Paid July 22nd	

 Motion to ratify the bills paid on July 22, 2022.

 Made by: John Rothenberger
 Seconded by: Mark Watkins

 X Motion Carried
 _____ Motion Failed

MinutesMotion to approve the July 11, 2022 borough Council meeting minutes.Made by: Ralph TouchSeconded by: Mark WatkinsXMotion CarriedMotion Failed

General

Recycling

Mayor Gore stated that she had request from borough resident regarding borough-wide recycling; is this something for the borough to consider? It was mentioned that trash haulers provide reports to the borough which are submitted for Act 902. Suzanne Touch asked if there was someone to contact to see what other municipalities do. Andy George, Esq. suggested contacting Jane Meeks. Mayor Gore will contact Jane.

Charging Stations

Suzanne Touch inquired about opportunities of charging stations within the borough. Mayor Gore stated she had requested information from APPI, but has not received yet. Mayor Gore will reach out to them to see if any grant opportunities exist.

Fleetwood Sesquicentennial (150th Anniversary – 2023)

Mayor Gore asked Council to consider a float for the 150th Anniversary parade and possibly the borough sponsoring a food truck event. Suzanne Touch inquired if Mayor Gore had a status update regarding tiger statues. Mayor Gore has found a company that offers tiger statues in more than one pose. Considering some options for placing tiger statues throughout the borough.

Adjourn

Motion to adjourn meeting at 7:27pm. **Made by: John Rothenberger** X Motion Carried

Seconded by: Ralph Touch _____ Motion Failed

Executive Session

Executive session took place following the regular borough council meeting for Andy George, Esq. to provide update to Council.

Submitted by: Doreen O'Neil, Borough Recording Secretary