

FLEETWOOD BOROUGH COUNCIL MINUTES

 BOROUGH COUNCIL MEETING

 X ADVERTISED COUNCIL WORKSHOP

**Date: September 27, 2021 – In-person meeting, held in Café
Council meeting is recorded and posted on website after meeting**

Roll Call:

 X Suzanne Pittella Touch
 Pete Merkel
 Jim Meals
 X Mark Watkins
 X Ralph Touch
 X Colin Boyer
 X John Rothenberger

 X Tammy Gore, Mayor
 X Chris Young, Borough Manager
 X Doreen O’Neil, Recording Secretary (Call-In)
 X Kourtney Bernecker, Esq.
 Craig Conrad, Public Works Director
 Robert Weidner, Highway Commissioner
 Steve Stinsky, Police Chief

Also Present:

 John Manmiller, Fleetwood Fire Company Chief
 Ryan Kern, Barry Isett & Associates

The advertised borough council workshop meeting was held at 110 West Arch Street, in the cafeteria to allow for social distancing as needed. President Suzanne Touch called the meeting to order at 6:34pm.

Recording of Borough Meeting

A public notice sign was posted at the cafeteria entrance to notify attendees that the Fleetwood Borough Council workshop meeting was possibly being recorded.

During rollcall, Doreen O’Neil asked each Council member/borough employee if they would be recording the meeting tonight. Chris Young stated that he would be recording with audio/video to be posted on borough website

Guests: None.

Water/Sewer

Water Tap-in Fee East Locust Street

Ralph Touch stated that the Authority (who is meeting tonight – Pete Merkel attending) is discussing and will set SEWER tap-in fees for the Locust St apartments at that meeting.

Documentation was distributed listing the positives and revenue to the borough with those Locust St apartments in the old Fleetwood Auto Body building. Discussions at Authority meeting will be regarding how many EDU’s for sewer use will be charged to the developer for these apartments. Further discussions regarding EDU calculations based on Flow for large building development versus the count of connections followed. Colin inquired if a person looking at the ordinance will know the costs versus having to come to a council meeting. Borough will work with Andy’s office to formalize a new ordinance for water tap-in fees and also share with Authority. It was noted currently the Authority has a policy/formula for sewer tap-ins, but not for water tap-ins. It was questioned if the developer applied for any tax waivers, Mayor Gore did not think so. As of now, the developer has not asked for any reductions and is aware that they will need to lease parking spaces to be compliant. Andy George, Esq. has a draft of the parking space lease agreement from the 09-13-21 borough meeting that was being discussed.

Motion to allow the Water Committee to make a decision regarding water tap-in fees following the Authority meeting tonight and before tomorrow mornings settlement meeting.

Made by: Ralph Touch
 X Motion Carried

Seconded by: John Rothenberger
 Motion Failed

Public Safety Committee

Police Chief Hiring Plan

Ralph Touch reviewed the advertisement for a new police chief.

The process plan is as follows:

- Chris Young will address the initial screening of applicants.
- Candidates will meet with Mayor Gore and others for an interview (Mayor Gore is compiling a group of people consisting of other police chiefs, a Public Safety Committee member, and a Personnel Committee member.)
- Candidates will then meet with a different group of people for an interview (People for the community, Richmond Township, Ruscombmanor Township, Topton, Borough Manager and School Board member).

Motion to approve this hiring process plan and advertise for the Chief of Police position.

Made by: Ralph Touch

Seconded by: Colin Boyer

Motion Carried

Motion Failed

Interim Chief

Ralph Touch held discussion regarding having Sergeant Dale Ulshafer serve as the interim police chief. Chief Stinsky will be leaving the force in November 2021. Discussions regarding pay increase for the added responsibility during the interim period, or bonus after serving the interim timeframe, how does this align with the police contract? Kourtney Bernecker, Esq. will provide answers and guidelines at the October 12th borough council meeting.

Motion to appoint Sergeant Dale Ulshafer as interim police chief until chief of police position is officially filled, and then return to his sergeant position. This motion is subject to legal review regarding contract and salary.

Made by: Ralph Touch

Seconded by: Colin Boyer

Motion Carried

Motion Failed

Other

Trick-or-Treat Nights

Mayor Gore stated that designated Trick-or-Treat nights will be Saturday, October 30th and Sunday, October 31st. The time is changed to be 5:30pm to 8:00pm for each night. Residents wanting to participate should turn their porch light on.

Homecoming Parade Route - Tammy

Mayor Gore reviewed the map/route for the homecoming parade scheduled for Friday, October 1, 2021 starting at 5:30pm. The parade will leave from the Fleetwood High School lot, travels up North Richmond, turns onto West Arch to North Maple, turns onto West Vine to North Forest, turns onto West Greenway to North Maple Street, and returns back to the high school.

Motion to accept the homecoming parade route.

Made by: Ralph Touch

Seconded by: John Rothenberger

Motion Carried

Motion Failed

Community Center Cleaning

Ralph Touch mentioned the need to hire some to work one day a week; either Saturday or Sunday to clean the Community Center.

Motion to hire Jaime Jackowski to work one day a weekend cleaning the Community Center.

Made by: Ralph Touch

Seconded by: Mark Watkins

Motion Carried

Motion Failed

Adjourn

Motion to adjourn meeting at 7:18pm.

Made by: Ralph Touch

Seconded by: John Rothenberger

Motion Carried

Motion Failed

Submitted by:

Doreen O'Neil, Borough Recording Secretary