

FLEETWOOD BOROUGH COUNCIL MINUTES

 X BOROUGH COUNCIL MEETING

 BOROUGH COUNCIL WORKSHOP

Date: June 14, 2021 – Note: First in-person meeting since COVID, held in Café

Roll Call:

 X Suzanne Pittella Touch

 X Pete Merkel

 X Jim Meals

 Mark Watkins

 X Ralph Touch

 Colin Boyer

 X John Rothenberger

 Tammy Gore, Mayor

 X Chris Young, Borough Manager

 X Doreen O’Neil, Recording Secretary

 X Andy George, Esq.

 X Craig Conrad, Public Works Director

 X Robert Weidner, Highway Commissioner

 X Steve Stinsky, Police Chief

Also Present:

 John Manmiller, Fleetwood Fire Company Chief

 X Ryan Kern, Barry Isett & Associates

 _____, Reading Eagle

 _____, Patriot

The borough council meeting was held at 110 West Arch Street, in the cafeteria to allow for 6-foot social distancing. President Suzanne Touch called the meeting to order at 6:31pm.

Police Department

Chief Stinsky provided overview to Council of the May 2021 police report as per attached.

Chief reported:

- Background process started for new part-time officer
- Calibrating units for speed checks
- Discussions occurring regarding Maxatawny Township
- Alsace Township, Rockland Township, Longswamp Township are forming a partnership regarding the traffic and road conditions. Chief will talk to PennDOT about road design and possible improvements. He also reached out to East Penn Mfg and other businesses in the area to see what ideas they have; possible park and rides, more buses.

Barry Isett & Associates (BIA) – Ryan Kern

BIA Report

BIA report was provided to Council as per attached. Ryan Kern reviewed the BIA Engineer report as of 06-14-2021.

Items reviewed:

- Rain barrel project
- July 7th – program for kids to learn about the water cycle. This counts towards MS4 requirements
- Arch Street/West Chestnut Street to Maple Street recommendations for better water drainage
- Fleetwood Footbridge report was submitted and waiting on estimates. Expecting to have estimates later this week
 - Chris Young mentioned he had asked Mayor Gore to contact Dan Meuser to see if any funding dollars are available and also to reach out to organizations for possible donations.

Discussed that if Ryan Kern would provide his report in advance, Chris Young and Craig Conrad could review and only ask Ryan to attend these council meetings as needed. Based on schedule of items for discussion in July, Ryan will attend that meeting.

Guests: See attached list.

Jaden Klemmer (Eagle Scout)

Jaden presented his plan for his Eagle Scout project. The proposed project is for area in the triangle park at the east end of the borough as you head out of town. The project would include a flag pole, plaque commemorating the Fleetwood Volunteer Fire Company and the Fleetwood Police Department. There would be landscaping with red and white rose bushes and other assorted plants. Jaden has secured donations for products from businesses, family, and friends. He is planning on working on the project July 31st with August 7th as an alternate date. There will be approximately 10 helpers. Once the project is completed, he would like to have a flag ceremony to raise the flag to officially declare the completion of the project and recognition to the fire fighters and police officers. Jaden plans to invite members from his troop, cub scouts, girl scouts, fire fighters and police officers, as well as contacting the Reading Eagle and 69News. See attached packet for details of project, drawings and pictures. Chris Young said the family agrees that if the flag pole needs to be moved in future, they are good with a move as long as it stays in that area.

Discussion regarding the amount of cement needed to support the 17’ flag pole. Jaden asked Council to consider donating the two rose bushes for his project.

Initial motion was for \$140 towards the rose bushes, Jim Meals motioned to increase donation to \$200.

Motion to approve up to \$200 for the purchase of 4 rose buses (2 red, 2 white).

Made by: Ralph Touch

Seconded by: John Rothenberger

 X **Motion Carried**

 Motion Failed

Motion to approve the proposed Eagle Scout project as presented.

Made by: Ralph Touch

Seconded by: Jim Meals

 X **Motion Carried**

 Motion Failed

Parking on Spruce Street

A guest from Ruscombmanor mentioned there are parking spaces on Spruce Street in front of the Laundromat. These street spaces are for 2-hour parking from 7:00am-9:00pm. Residents are parking in these spots for longer than 2 hours. Guest is asking for something to be done; this has been occurring for 2 years.

Chief Stinsky will look at the ordinance this week to make sure this parking area is listed in the ordinance and have the officers monitor these parking spaces.

Large Vehicle Ordinance

Resident discussed a complaint that they received regarding a trailer that is parked in front of his residence. Ordinance states that vehicle cannot be more than 96” wide or more than 11,000 lbs. The trailer in question is not over these specifications. Resident mentioned that last year he placed the trailer in his yard and then someone complained of it being in the yard. Resident stated he does not want to cause problems, and is willing to put trailer in his backyard and adhere to the rules for the type of surface it needs to be parked on. Suzanne Touch asked Chief Stinsky to confirm the trailer is compliant; if ok, then no issue of being on street. Discussion that if residents puts trailer in yard, and sometime in future the ordinance changes, would his parking area in yard still be compliant; that would need to be taken up with the committee for reconsideration. Andy George, Esq. will get information regarding the law and share with Chief Stinsky regarding the safety measures. Suzanne suggested to resident to put in the permit and work with Chris Young and BIA Engineers. If trailer is not compliant on street, it can be allowed in the street as long as there is activity occurring to improve the situation and its progressing. Resident has two trailers, one would go on the pad that is planned for his back yard, the other trailer would remain on the road; but it needs to be compliant. A concern was raised by John Rothenberger regarding competing requirements between MS4 and Codes regarding hard/impervious surfaces.

Fleetwood Public Library

Lee Turner provided a library report for 2020. In August 2020, the library moved to their brand new facility on first floor of the Community Center. Fundraising was a challenge in 2020; they obtained a loan to help. There was \$600,000 in renovations that was paid for by donations. The Library director Carin Mileschosky and staff have been working hard with different programs, etc. The library now has a better organization of space including a tutoring room, young children room, teen room and more. In 2020, there were 66,027 materials circulated and 4,481 people attended some type of program.

This summer they are having a ‘Tigers in the Park’ program. The Library will be manning the concession stand on June 27, 2021 during the Sunday Night Concert in the park. Lee thanked Council and the community for all their support this past year.

Refer to the attached packet from the library which contains the annual Fleetwood Public Library report and supporting documents.

Borough Managers Report – (continued)

ARPA Funds

Chris provided update of the ARPA Funds. These funds are to cover losses from COVID. The borough will receive ~\$200,000 this year and ~\$200,000 next year. The funds are to be used for water/sewer infrastructure upgrade. Chris mentioned there was a meeting with approximately 60 municipalities and DEP at the Albright Center of Excellence in Local Government to discuss the requirements that monies can be used for. Projects that will use the funds need to be earmarked and started by 2024 and projects completed by 2026. Money not used will need to be returned.

Motion to authorize the ARPA Funds to be used for storm water infrastructure; if allowed.

Made by: Ralph Touch

Seconded by: John Rothenberger

Motion Carried

Motion Failed

Financial Audit

Chris mentioned that the entire audit went well.

Cable Building Lease

There is an old Service Electric site with a satellite dish on Clemens Road on the borough property. Service Electric approached the borough requesting to end the lease agreement. Service Electric will remove the fencing & dish from the property and re-seed to put the property back to forest/greenery. They will provide a letter to the borough stating the conclusion of the agreement.

It was mentioned that no motion is needed for this.

Redev Apartment Building

Chris Young mentioned there is someone interested in redeveloping the building on Locust Street. Chris and Pete had met with the person. Harry (BIA) and Andy (BIA) will meet later with the person. Additional information will follow.

Community Center Sign

Pete Merkel discussed proposal of having a sign installed on the exterior of the Community Center that would list the businesses/tenants of the building. Refer to the attached images of proposed sign. Discussion if the Sign Ordinance had a clause that exempts borough from sign specifications. If not, then would need to apply for a variance. Andy George, Esq. will review the ordinance. At this time Pete does not have a cost but will get price for next month's meeting. Andy noted that if the cost is over \$11,500 then would need to get three bids. Sign would be LED lighting on a timer. Cost of sign would be to the community center as a capital expense.

Motion to authorize purchase of sign, with cost not to exceed \$11,500.

Made by: Pete Merkel

Seconded by: Ralph Touch

Motion Carried

Motion Failed

Public Works – Craig Conrad

Craig reviewed the Public Works report as of 06-14-2021.

Hunting at Watershed

Craig Conrad reported that hunting at the reservoir has been allowed in the past by permit; approximately 15-20 hunters registered for permits in prior years. Given the number of houses in the area, there is a safety concern. Also safety issues with people who walk the trails in this area. Watershed consists of 200 acres.

Discussions:

- Only issue x number of permits for archery season. Would need to post the property stating 'archery hunting by permit only'. Eliminate firearm hunting.
- Eliminate all hunting, and if deer become problem, bring in groups of hunters to help with deer management
- Craig will contact Pennsylvania Game Commission for information/recommendations to then discuss at the next council meeting.

Senate Bill 597

This bill is to force municipalities to provide water management plans. It was stated that Mayor Gore had spoken to Senator Judy Schwank who sent a letter opposing the bill as it puts the borough under PUC control.

Bills

Current Month – June 14th

Motion to pay the current month – June 14, 2021 bills.

Made by: John Rothenberger

Seconded by: Ralph Touch

Motion Carried

Motion Failed

Ratify Bills Paid May 24th

Motion to ratify the bills paid on May 24, 2021.

Made by: John Rothenberger

Seconded by: Ralph Touch

Motion Carried

Motion Failed

Minutes

Motion to approve the May 10, 2021 borough Council meeting minutes.

Made by: John Rothenberger

Seconded by: Ralph Touch

Motion Carried

Motion Failed

Cyber Security

John Rothenberger inquired about cyber security concerns. EPA is reviewing and will make recommendations regarding the water system. Chris Young is getting quotes from Stratix for cyber insurance and recommendations. The insurance company did training on handling passwords, backup of sites; items are in place.

Adjourn

Motion to adjourn meeting at 8:47pm.

Made by: John Rothenberger

Seconded by: Ralph Touch

Motion Carried

Motion Failed

Submitted by:

Doreen O'Neil, Borough Recording Secretary