

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

Date: May 10, 2021 – Council Conference via Zoom with public phone-in

Roll Call:

Suzanne Pittella Touch
 Pete Merkel
 Jim Meals
 Mark Watkins
 Ralph Touch
 Colin Boyer
 John Rothenberger

Tammy Gore, Mayor
 Chris Young, Borough Manager
 Doreen O'Neil, Recording Secretary
 Andy George, Esq.
 Craig Conrad, Public Works Director
 Robert Weidner, Highway Commissioner
 Steve Stinsky, Police Chief

Also Present:

John Manmiller, Fleetwood Fire Company Chief
 Ryan Kern, Barry Isett & Associates
 _____, Reading Eagle
 _____, Patriot

The borough council meeting was held via a Zoom meeting due to COVID-19 restrictions. The meeting was called to order at 6:31pm by President, Suzanne Touch.

Recording of Borough Meeting

All attendees were notified that this borough meeting was being recorded for borough documentation purposes when they joined the meeting via the Zoom link.

Doreen O'Neil took roll-call for verbal acknowledgement from each Council member and borough staff members of their attendance and if any intent to record this borough council meeting.

Suzanne Touch – No	Peter Merkel – No	Jim Meals – No	Mark Watkins – No
Ralph Touch – No	Colin Boyer – Not sure	John Rothenberger – No	Craig Conrad – No
Mayor Tammy Gore – No	Chief Stinsky – No	Chris Young – Yes, for borough use only	

The following were also included in the roll-call and if any intent to record the meeting.

Andy George, Esq. – No	Ryan Kern (BIA) – No
Jeremey Bice (Guest) – No	Braiden Bice (Guest - Eagle Scout Project) – No
Denton Schucker – No	James Duca (Guest - Eagle Scout Project) – No

Police Department

Chief Stinsky provided overview to Council of the April 2021 police report as per attached.

Chief reported:

- All officers are vaccinated; the police investigator is scheduled for their vaccination.
- Chief has received the information of the 2019 and 2020 Maxatawny police reports and will be reviewing.
- Large Vehicle Ordinance – Plan is to meet with Council to discuss goals and police can provide suggestions. Mayor Gore mentioned she is working on scheduling a meeting with police and Public Safety Committee (Tammy, Ralph, John and Mark) to discuss.
- Motorized Bicycles – Chief mentioned to officers to be on alert. They had received two calls last week. It was mentioned usually a group of 3 and they do not obey traffic signs/rules.
- Fleetwood Park Restroom Vandalism – Chief reported that an update to the video surveillance system is being looked into. Chief will be reviewing the latest vandalism reports.

Barry Isett & Associates (BIA) – Ryan Kern

BIA Report

BIA report was provided to Council as per attached. Ryan Kern reviewed the BIA Engineer report as of 05-10-2021.

Guests:

Braiden Bice (Eagle Scout)

Braiden Bice presented his plan for his Eagle Scout project. The proposed project is to build shelving in the dry storage area used by the Fleetwood Food Pantry. This storage area is located in the Community Center Kitchen area. He would need to have 2-3 designated parking spaces at the roll-up door to be used as his work area. The work would be done on June 5, 2021. Braiden mentioned he had spoken to Tom Wright (Fleetwood Food Pantry) and he is ok with this project. Braiden stated the project is being funded by him; 2/3 of the costs are already covered. Council inquired with Craig Conrad. Craig stated he has been emailing with Braiden about the project. This dry storage area is only used by the Fleetwood Food Pantry. Motion to approve Braiden Bice to build shelving in the Fleetwood Food Pantry dry storage area.

Made by: John Rothenberger

Seconded by: Mark Watkins

X **Motion Carried**

_____ **Motion Failed**

Doreen O'Neil took roll-call for verbal acknowledgement from each Council member regarding their vote on this motion via phone/audio during Zoom meeting.

Suzanne Touch – Yes

Peter Merkel – Yes

Jim Meals – Yes

Mark Watkins – Yes

Ralph Touch – Yes

Colin Boyer – Yes

John Rothenberger – Yes

James Duca (Eagle Scout)

James Duca had provided documentation of his project to Chris Young; which was distributed to Council members prior to meeting. James presented his plan for his Eagle Scout project. The proposed project is to build a GAGA Pit in the Fleetwood Park or the Locust Street Park. James provided an overview of the game (refer to 8-page documentation). He plans to build the octagon structure with 4x10 instead of 4x8 beams and the support braces will be on the outside of the structure. James noted that the style shown on page 4 is what he is suggesting and will construct it to meet ADH needs. The cost is \$637. He will be asking Lowes, Home Depot and Weavers for donation of materials and the remaining costs will be covered by fundraisers or his scout account. The structure will be built using treated lumber. It was questioned as to what type of mulch would be used inside the Pit. James noted he was planning on using playground mulch. Council questioned if using rubberized mulch was an option. James could look into the rubberized mulch, but it will be more costly. James mentioned there is a GAGA Pit in the Blandon area, but none in Fleetwood. He has played the game at various places/events and it is a fun game for all ages. Discussion on where to have it located – the Fleetwood Park may not be a good fit, however it was felt that the Locust Street Playground may be a better location. It was questioned how many people can play; it depends on the size of the pit; any type of ball can be used, but a playground ball is the best. Players would need to bring their own ball. James will compile official rules for playing GAGA ball and laminate to have at the pit. There was suggestion to look at cost of a metal sign to have the rules listed. Suzanne Touch suggested to James of contacting a community group to help fund the cost of the metal sign. Ralph Touch noted that rubberized mulch would be less maintenance and maybe the borough could help fund the difference between playground mulch and rubberized mulch. Chris Young noted that if Council is in favor of this project, the next step would be for James to take the proposed project to the Parks Committee. John Rothenberger questioned the timeline to have this constructed. James stated it may be started Mid-June or July; it needs to be done by August 17, 2021. James will contact Chris Young to coordinate and provide details for the Park Committee to review.

Motion to approve James Duca to take proposed project to the Parks Committee for their review/approval and for the Fleetwood Borough to endorse up to \$500 towards the purchase of rubberized mulch.

Made by: Ralph Touch

Seconded by: Jim Meals

X **Motion Carried**

_____ **Motion Failed**

Doreen O'Neil took roll-call for verbal acknowledgement from each Council member regarding their vote on this motion via phone/audio during Zoom meeting.

Suzanne Touch – Yes

Peter Merkel – Yes

Jim Meals – Yes

Mark Watkins – Yes

Ralph Touch – Yes

Colin Boyer – Yes

John Rothenberger – Yes

Denton Schucker

Denton (Fleetwood Authority) asked Craig Conrad to provide information on the generator at the Richmond Street pump station. Denton mentioned some pumps will need to be replaced and they may be based on the generator size. Denton will need this information for the Authority meeting next week.

Borough Managers Report – Chris Young (Continued)

Community Center Ambassador

Chris reported that one of the current ambassadors is leaving and over the next few months others will be leaving for school. Chris mentioned he interviewed Meghan Milesosky and recommends hiring Meghan for one of the ambassador positions. Motion to approve hiring Meghan Milesosky for the community center ambassador.

Made by: Pete Merkel

Seconded by: Ralph Touch

 X **Motion Carried**

 Motion Failed

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Suzanne Touch – Yes

Peter Merkel – Yes

Jim Meals – Yes

Mark Watkins – Yes

Ralph Touch – Yes

Colin Boyer – Yes

John Rothenberger – Yes

Band Shell

Chris mentioned the applications for the DCED grant and the DCNR grant were submitted.

Public Works – Craig Conrad

Craig reviewed the Public Works report as of 05-10-2021.

Repaving

Craig mentioned that when repaving streets, they have been removing the cement aprons and replacing with asphalt aprons. Richmond Township and Maiden Creek Township crews were helping to tear-out and re-construct. Craig thanked Council for allowing the Fleetwood Public Works crew to have the crews of these neighboring townships assist with borough projects. Craig mentioned that Oak Street was one of the main streets being repaved, others are mostly alleys. John Rothenberger asked Craig if the name of streets can be posted on the website as to when they will be repaved. Craig said letters are distributed to residents. The letter method has been more effective because the repaving date may change, so they only distribute the letters as it gets closer to the specific date for the area. John suggested listing the street names and a general date range and also to notify the Fire Company of the general schedule.

Rain Barrels

Craig mentioned the Rain Barrel event has been scheduled for June 29, 2021. The event is limited to 12 people. The limit is due to the number of barrels the Berks County Conservation can transport to the event. The event will be held in the Fleetwood Park at pavilion # 1. Anyone interested in making a rain barrel can sign-up with Craig. Cost of the event is \$75 per rain barrel.

Pool Fencing

Colin Boyer mentioned to Craig that the pool fencing along the path from the park has some damage and were there plans to repair. Craig stated he will be getting an estimate for fencing at the sewer plant and will include this area of pool fencing.

Bills

Current Month – May 10th

Motion to pay the current month – May 10, 2021 bills.

Made by: John Rothenberger

Seconded by: Ralph Touch

 X **Motion Carried**

 Motion Failed

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Suzanne Touch – Yes

Peter Merkel – Yes

Jim Meals – Yes

Mark Watkins – Yes

Ralph Touch – Yes

Colin Boyer – No

John Rothenberger – Yes

Ratify Bills Paid April 26th

Motion to ratify the bills paid on March 22, 2021.

Made by: John Rothenberger

Seconded by: Ralph Touch

 X **Motion Carried**

 Motion Failed

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Suzanne Touch – Yes

Peter Merkel – Yes

Jim Meals – Yes

Mark Watkins – Yes

Ralph Touch – Yes

Colin Boyer – No

John Rothenberger – Yes

John Rothenberger mentioned email notices are sent out the Friday prior to meeting date. Kap Stauffer has them available for review.

Miscellaneous

Library

Pete Merkel noted that Lee Turner is at the Richmond Township meeting tonight providing a library update to them. Lee will schedule time to provide this report at an upcoming Fleetwood Borough meeting.

Memorial Day Parade

Denton Schucker inquired if the borough received permission from PennDOT to hold parade on Main Street. Chris Young was not sure if Chief Stinsky had heard back from PennDOT.

Meeting Recording

Doreen O'Neil asked Colin if he had decided to record this meeting; Colin said probably.

Future Borough Meetings

Colin Boyer inquired if Gov. Wolf lifts most of the emergency restrictions on May 31, 2021, what is the plan for future borough meetings (virtual or in-person)? Suzanne mentioned concern of whether someone had vaccine, if distancing can be done in room and mask requirements. Andy George, Exq. stated that if the emergency restrictions are lifted, then the borough must meet in-person. Andy noted that most municipalities have been meeting in-person. It was stated that as of now the June 14th borough meeting will be held in-person provided Gov. Wolf lifts the emergency restrictions.

Minutes

Motion to approve the April 12, 2021 borough Council meeting minutes.

Made by: Ralph Touch

Seconded by: Pete Merkel

Motion Carried

Motion Failed

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Suzanne Touch – Yes

Peter Merkel – Yes

Jim Meals – Yes

Mark Watkins – Yes

Ralph Touch – Yes

Colin Boyer – Yes

John Rothenberger – Yes

Adjourn

Motion to adjourn meeting at 7:58pm.

Made by: Ralph Touch

Seconded by: John Rothenberger

Motion Carried

Motion Failed

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Suzanne Touch – Yes

Peter Merkel – Yes

Jim Meals – Yes

Mark Watkins – Yes

Ralph Touch – Yes

Colin Boyer – Yes

John Rothenberger – Yes

Executive Session

Prior to the start of the executive session, Chris Young stated he was stopping recording; it is illegal to record executive sessions. Colin Boyer also stated he had stopped recording the meeting. Executive session started at 8:00pm to discuss potential litigation.

Submitted by:

Doreen O'Neil, Borough Recording Secretary