

FLEETWOOD BOROUGH COUNCIL MINUTES

X BOROUGH COUNCIL MEETING __ BOROUGH COUNCIL WORKSHOP

Date: June 13, 2016

Roll Call:

<u>__</u> Suzanne Pittella Touch	<u>__</u> Tammy Gore, Mayor
<u>_x_</u> Pete Merkel	<u>_x_</u> Doreen O'Neil, Secretary
<u>__</u> Jim Meals	<u>_x_</u> Andy George, Esq.
<u>_x_</u> Chris Young	
<u>_x_</u> Ralph Touch	
<u>_x_</u> Colin Boyer	
<u>_x_</u> John Rothenberger	

Also Present:

x Greg Ebeling, Public Works Director
x Robert Weidner, Highway Commissioner
x Greg Geisinger, Police Sergeant
x Barry Isett & Associates – Ryan Kern
__ Reading Eagle
__ Patriot _____

The regular monthly Borough Council Meeting held at 110 West Arch Street, Suite 113 was called to order at 6:33pm by Borough Council Vice-President Peter Merkel.

Police Department:

Sergeant Geisinger reported on the May police activity in the Fleetwood Borough and Richmond Township and submitted the monthly report. The new car has been delivered to for fitting of equipping, the old car has been stripped and will be going up for bid with a projected auction close date of July 11th. The Civil Service Commission certified officer selection results and this information will be provided to Council this evening..

Guests: See Attached list.

Barry Isett & Associates (BIA) Update

Ryan Kern reviewed the engineer's report that was submitted to Council on 06-10-16 via email.

MS4 Files:

The borough does not need to submit any MS4 files this year. The borough is on a 3-year plan. The report will need to be submitted May 2017.

Barry Isett & Associates (BIA) Update (continued):

Pedestrian Walkway (Main Street):

A representative from BIA attended a site meeting in April. Additional correspondence with the contractor and inspectors has occurred over the past 3 weeks. If instructed by the borough, BIA will visit the site and provide additional construction observation.

Pool Project:

The contractor (Midatlantic Construction) has been working on the pool, but construction is behind schedule. It was stated that Midatlantic Construction anticipates the completion date will be June 26, 2016. The bid package and contract require final completion of the project by June 28, 2016.

North Richmond Street (between Washington and Arch Streets):

BIA performed the topographic survey of street and the plan was completed June 9, 2016. BIA will forward the plan to the Authority Engineer (Arro).

Grants:

Chris met with Mary Himmelberger, Ryan Kern and Bryan (from BIA).

Committee Statuses:

Guests:

An inquiry was made regarding a property with very high weeds, and a resident burning trash in their yard. Guest was instructed to contact the Borough office to make a formal complaint.

A guest inquired what should be done if someone is setting off aerial fireworks within the borough. The guest was instructed to contact 911 and give address of where the fireworks are being set-off.

A guest questioned Council if there are requirements to having a fence around yard or to have dog on leash when outside. It was stated that there are no requirements for this. If there are issues with dogs, the guest needs to contact Adam Yourkawitch (Berks County Dog Law Enforcement Officer); phone number was provided.

A guest from North Richmond Street inquired as to what expenses a resident would be responsible for when the construction is done on North Richmond Street between Washington and Arch streets. Council informed the resident that there will not be any costs to residents for this project. Construction on this section of road will not be started until the North Franklin Street construction is completed.

Pool:

Numerous guests were in attendance to inquire about the pool construction and to see what options the borough was offering to current ticket holders.

Ralph Touch provided the different options that would be offered to the ticket holders. Mary Templin will compile letter of these options and send out to people who had pre-purchased their ticket memberships.

Chris Young will update the Fleetwood Borough web-site to contain this information. There will not be any new memberships sold after June 13th, sales will begin after the pool actually opens. .

One of the options for a current ticket holder is to use their pass at the Topton Pool. Mary Templin will need to schedule dates/times to distribute the ticket passes in order for people choosing to use their pass at the Topton Pool until the Fleetwood Pool construction is completed. The borough is paying the Topton Pool to allow Fleetwood ticket holders to use their pool.

Mary will schedule times for when ticket holders can stop at the Fleetwood Pool or Borough Hall to fill out paper work stating which option they are choosing; ticket holder will need to sign the form.

A new ticket price will be determined for people who have not purchased their tickets yet.

Ralph explained to guests that Council had been told the coping for the pool (which was special order from the manufacturer) could be manufactured in 2 weeks, but it took 5 weeks to manufacture. It was also mentioned that the borough is limited to who they can accept bids from; Midatlantic is from Trenton, NJ, the next bidder was from Michigan.

As BIA noted above in their report, June 28th is to be the final completion date for construction. It was mentioned that Bobby Weidner will need about 3 days to get the pool ready for opening once the construction is completed.

It was noted that after the pool project is completed, Andy George, Esq. will review the liquidation damage clause in contract.

The contractor is in breach of contract. June 28th is the final completion date which was extended after the re-bidding. There is an issue with the electric bonding wiring around the coping and cement. Midatlantic has told council that adding the electric bonding wire will not affect the completion date.

Motion to approve having Midatlantic install new electric bonding wiring around the coping of pool

Made by: Ralph Touch
X Motion Carried

Seconded by: Chris Young
___ Motion Failed

Pool Grant:

Discussion on the new grant request. We can receive \$250,000 for \$36,000 cost to the borough. All work needs to be completed by December 2018 to qualify for the DCNR grant. Need to upgrade the bath houses and concession stand. Excavation of the sewer is not part of the grant. Grant needs to be submitted by July 2016.

Motion to apply for pool grant.

Resolution: 2016-06-13-01

Made by: Ralph Touch Seconded by: John Rothenberger

X Motion Carried

___ Motion Failed

Civil Service:

The Civil Service committee met last week for public comment and final selections were made. Colin Boyer provided sealed envelope with list of their recommended top 3 candidates after interviewing, testing, etc. Peter Merkel opened envelope and gave paperwork to Andy George, Esq. to review prior to reading aloud. Pete read off the 3 candidates; T. Focht, R. Brobst and J. Sellers.

Motion to hire Thomas Focht as a full-time police officer with the Fleetwood Police department.

Made by: Colin Boyer Seconded by: Chris Young

X Motion Carried

___ Motion Failed

Officer Thomas Focht will start immediately.

It was stated that the list of other candidates will remain valid up a year. Sergeant Geisinger mentioned that a background check would need to be done on the other candidates if another opening becomes available.

Officer Mike Quinn noted that in 1956 the agreement between the Fleetwood Police department and Richmond Township was started and that there has been a good working relationship between the two.

Ordinances/Codification Project:

There was discussion of amendments to various ordinances. Andy George, Esq. will need to list all the ordinances when they are published.

No parking on Main Street and 662 was mentioned, but there is currently no ordinance to make this official. Also need to label red/green parking areas in town to list in ordinance and the parking ordinance needs to be modified to state that a camper can be parked in the green zone for 2 weeks.

Andy will review the parking ordinance before the June 27th workshop meeting.

It was mentioned that Jim Meals rewrote the snow emergency route ordinance.

Andy mentioned that he publishes ordinance notices in the Reading Eagle (general circulation).

A guest inquired if publication of the ordinance notices could be emailed to residents; resident does not subscribe to the Reading Eagle. Council instructed guest to email borough at administration@fleetwoodboro.com requesting to be added to the email system.

Park Grant:

Chris Young reported that he met with BIA engineers (Ryan and Bryan) and Mary Himmelberger (Grant Specialist) to discuss grants for potential upgrades to the Fleetwood Park. Grant options are DCNR and DCED (Department of Community and Economic Development).

Discussion that BIA engineers would perform a study and provide a written master site development plan to the Park Commission at a cost of \$19,500. Chris mentioned that he would also like to include various people from community organizations to compile a Wish-List and review drawings.

Chris provided a document packet from BIA regarding the proposal to provide consulting services to develop master site development plans. These documents will be filed with a copy of tonight’s meeting minutes in the borough office. .

Motion to engage Barry Isett & Associates, Inc. to perform study and compile master site development plan for \$19,500.

Made by: Chris Young Seconded by: John Rothenberger

X Motion Carried Motion Failed

Streets/Highway:

New Street Lights for Area of Road Construction

Chris reported on grant with minimum of \$100,000 with a 20% match from the borough. The grant for this will need to be submitted by the end of June 2016. Chris is trying to get a call/meeting with Mayor Tammy Gore.

Redevelopment:

Pedestrian Walkway (Main Street)

The walkway is 90-95% completed. There was discussion of placing additional planters in the walkway to block cars from driving through.

Finance:

Motion to approve payment of monthly bills as submitted and reviewed by Finance.

Made by: Ralph Touch Seconded by: Colin Boyer

X Motion Carried Motion Failed

Other:

EIT Requests

Andy George Esq. mentioned that the ordinance was advertised for Berks EIT to allow third-party to collect delinquent funds.

Motion to accept ordinance allowing Berks EIT to allow third-party to collect delinquent funds.

Ordinance #: 618

Made by: Ralph Touch Seconded by: Colin Boyer

X Motion Carried Motion Failed

Personnel

Chris Young mentioned having Greg Ebeling hire extra part-time helpers (without having to wait for approval from Council) to assist with mowing grass. The part-time helpers would need to be at least 18 years of age due to the equipment being used. There was suggestion that maybe the life guards could be used for this work until the pool is open. Motion to allow Greg Ebeling to hire part-time helpers without waiting for Council approval.

Made by: Chris Young Seconded by: Ralph Touch
X Motion Carried Motion Failed

Grants

Pete Merkel mentioned to Chris Young that he would like to meet with the Mary Himmelberger (BIA Grant Specialist) to discuss other items and if they would qualify for grants.

Solar Seminar

Pete Merkel reported that he had attended a Solar Seminar. Currently costs \$85,000 for electricity at sewer plant. Would need to spend 1.3 million dollars to no longer need to pay electric at sewer plant.

2023 Fleetwood Celebration

Colin Boyer mentioned that discussions have started at FCCO (Fleetwood Council of Community Organization) meetings regarding Fleetwood’s 150th birthday celebration in 2023.

Handicap Parking Request

Colin has a handicap application from Methodist Church, but needs to get more information from them regarding application. Pete Merkel will supply Colin with the contact information. .

Meeting Minutes

Motion to approve the minutes of the May 9th borough council meeting and the May 23rd borough council workshop meeting.

Made by: Ralph Touch Seconded by: Chris Young
X Motion Carried Motion Failed

Motion to adjourn meeting at 8:00pm.

Made by: Ralph Touch Seconded by: John Rothenberger
X Motion Carried Motion Failed

Submitted by:

Doreen O’Neil, Borough Secretary